

# Act for Europe: Theatre for Active Citizenship

Erasmus+ Youth (Key Action 1)

Mobility of Youth Workers - Training Course

Rustavi, Georgia, November 7-15, 2014

Information Pack



## Project summary

This is an Erasmus+ (Mobility of youth workers) project aimed at developing youth workers' competences in using theatre methods to promote active citizenship of young people in Europe.

The project is part of a series of three eight-day training courses to be held in the UK, Georgia and Albania. The main themes of the project are art, theatre and active European citizenship.

The project's context and origin are connected with Gloucester Theatre Company's (GTC) involvement in three regions: EU, South-East European countries and Eastern European and Caucasus Countries (we implemented projects in all three regions).

This training course will bring together a total of 32 participants from 8 organisations in 8 countries (Armenia, Georgia, Ukraine, United Kingdom, Estonia, Turkey, Poland and Lithuania).

## Project objectives

The objectives of the project are:

1. To explore the concept of active European citizenship and its relevance in contemporary youth work practice
2. To improve participants' competences in using theatre methods in youth work
3. To share experience and good practice in using theatre methods for active citizenship
4. To increase the capacities of partner organisations in fostering young people's active citizenship
5. To raise the profile of international youth work in general and the Erasmus+ Programme in particular

## Working methods

A non-formal education, participatory learning approach will be used, following principles of acting and being an active citizen, respecting individual knowledge and skills, enabling participants to co-facilitate the learning process, sharing creative ideas and information, using art and theatre to promote active European citizenship.

Please note this is not an academic conference or a professional theatre course!

## Participant profile

The course is open to youth workers, youth leaders and volunteers in youth organisations, aged 18-35, and interested in using theatre methods in youth work.

## Project dates

7-15 November, 2014

The course programme will start on November 7 in the afternoon and finish in the evening of November 14.

All participants have to arrive in **TBILISI** in the morning of **November 7 (by 12 noon)**.

Participants from Ukraine, United Kingdom, Estonia, Turkey, Poland and Lithuania may have to leave their countries on November 6 as most flights to Georgia are overnight flights, arriving in Tbilisi between 2 and 6 AM.

Participants from Armenia and Georgia have to arrive in the morning of November 7.

**Participants can depart at any time on November 15 (again, some flights leave at night, between 3 and 7 AM).**

Organisers will provide board and lodging between November 7 (morning) and 15 (morning) only.

## What to bring/prepare before the course

- Food, drinks, snacks and anything that's representing your country/culture
- Original tickets, invoices, boarding passes etc. (see below)
- Warm clothes (see weather)
- Motivation to learn!



## Language

The language of the training course will be English. Participants should be proficient in English and willing to communicate in English throughout the whole course duration.

## Venue

The course will be held in Rustavi, Georgia, around 20 km from the capital, Tbilisi.



<http://www.tripadvisor.co.uk/Tourism-g294195-Tbilisi-Vacations.html>

<http://www.lonelyplanet.com/georgia/>

<http://en.wikipedia.org/wiki/Georgia>

Accommodation will be organised in Rustavi International Scout Centre building, which is a recently built youth centre hosting regular local and international youth events every year.

You will be accommodated in the dormitory rooms, in mixed country groups with persons of the same gender. Towels and bed linen are provided. Free wireless internet is available at the venue.



You can find more information about the venue on their web-page

<http://iscr.ge/index.php?action=0&lang=eng>

**! Note:** Organisers will not provide any accommodation for additional stay in Georgia. If participants plan to arrive a few days earlier or depart a few days later they are kindly requested to inform us and we will be glad to offer assistance with booking a hotel.

**!! Note:** Please make sure you notify us about any dietary requirements before the course.

### Weather

During November, we can expect temperatures between -4 and +10 degrees (Celsius), so please bring warm clothes, including warm jackets, jumpers, and at least two pairs of shoes/trainers.



### Currency

Euro, US Dollars can be easily exchanged across Georgia. ATMs (cash machines) are very popular in Georgia.

1 USD = 1,74 GEL

1 EUR = 2,26 GEL

1 GBP = 2,85 GEL



Example prices:

Bread 0,7 GEL

Beer (0,5l) in shop 1,6 GEL

Cigarettes 1 pack 1,3–3 GEL

Coca Cola (2l) 2 GEL



### Travelling to Georgia

Participants from EU countries are allowed to travel by plane to Tbilisi.

Participants from Armenia and Georgia are requested to travel by train or bus.

**! Note:** If you intend to arrive earlier/depart later from Georgia, please let us know in advance as we need to seek the UK Erasmus+ National Agency's approval; the organisers can only commit to reimburse and organise board and lodging during the mentioned training days.

### Local transportation to and from the venue

Upon arrival, participants will be picked up from the airport, train or bus station by one of our volunteers. They will be the ones holding up a paper with the title of the project (ACT FOR EUROPE). All participants will be provided with the contact details of our team in Georgia before travelling, in case there are any travel delays. Before departure, participants will be taken to the airport, train or bus station.



### Travel costs

Participants' travel costs from their home city to Tbilisi, Georgia will be reimbursed based on actual expenses according to two criteria:

- Distance from home town to Tbilisi (please use the official E+ calculator to establish the distance [http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm))
- (Please note that the distance is calculated one-way, but the reimbursement amounts are for return travel);
- Maximum travel reimbursement fees as indicated in the application form



### Example 1

- A participant travelling from Kiev, Ukraine to Tbilisi, Georgia – official distance 1467 km, spent 160 EUR on their travel costs; Erasmus+ limit = 275 EUR; amount indicated in the application form = 275 EUR; we will therefore reimburse total costs (in economy/standard class etc.) – 160 EUR;

## Example 2

- A participant travelling from Rzeszow, Poland to Tbilisi, Georgia – official distance 1985 km, spent 300 on their travel costs; Erasmus+ limit – 275 EUR; although the amount originally indicated in the application is 360 EUR, GTC will only reimburse max. 275 EUR as the actual reimbursement will be based on the ACTUAL distance; the amounts quoted below are maximum amounts per country based on the information provided by partners at application stage;

We kindly ask all participants to take the most environmentally friendly and cost effective alternative available.

**! Note:** Reimbursement of travel costs will only be done upon **presentation of all (including return tickets) original tickets, receipt/invoices and boarding passes**. This means that once home after the training, participants will be asked to send the originals of all return documents and boarding passes. **Please remember to bring the original invoices** – there will be no reimbursement without the original invoices and tickets with indicated Names of travellers, description of the journey, indication of cost and currency and date of travel.

**!! Note:** Tickets/invoices in languages other than English have to be translated by participants (key info only: date, venue, route, issuing agent etc.)

**!!! Note:** Reimbursement will be done in EUR, regardless of the currency indicated on the ticket and receipt/invoice. Any tickets purchased in a local currency other than EUR, will then be converted and calculated according to the exchange rate of the month when the grant agreement for this project was signed by the NA, as stated in the official European Commission web-site at <http://ec.europa.eu/budget/inforeuro/index.cfm?Language=en>

**!!!! Note:** Local travel from Tbilisi Airport to city centre will be arranged by the local hosting organisation. Costs will be deducted from the travel reimbursement. The trip will not cost more than 15 EUR/person (one-way), possibly less if transfers are shared among more people.

**!!!!!! Note:** Please check Annex 1 for the travel budget limits at the end of this document. If travel costs exceed the amount budgeted in the project, the organisers will only be able to **reimburse participants the actual travel costs** up to the limit calculated by distance. Participants are therefore strongly advised to book trip travel well in advance.

**!!!!!! Note:** Please **send copies** (scans) of all tickets and invoices and **email them to giokika@gmail.com** before attending the training. This will be very helpful for the organisers to begin processing the financial and reimbursement data so that all payments may be made as efficiently as possible.

**! Please DO NOT BUY tickets before consulting with the organisers.**

**Participation Fee**

A participation fee of 20 EUR will be deducted from the travel reimbursement.

**Visa arrangements**

Citizens of EU countries, Ukraine and Armenia do not need visas to enter Georgia

**Health insurance**

Health insurance is not provided and will not be reimbursed by the organisers. All participants are strongly advised to purchase private travel insurance, as costs of private health care in Georgia are quite high.



**Participating countries and travel budgets**

(this includes local travel in your home country and local travel in Georgia)

Country	MAXIMUM reimbursement per person (return journey) (Actual to be based on the distance as indicated in Erasmus+ calculator)
United Kingdom	530 EUR
Lithuania	360 EUR
Estonia	360 EUR
Poland	360 EUR
Ukraine	275 EUR
Turkey	275 EUR
Armenia	180 EUR



**Contact**

If need help with your travel booking or have any questions regarding the training course, please feel free to contact: [giokika@gmail.com](mailto:giokika@gmail.com) Tel.: +995 599 229472

**How to apply**

You are requested to use the standard **application form** that has been attached along with this document.

You are requested to write your application in English.

Before sending your e-mail please, remember name your filled application like this following example:



**“COUNTRY\_LAST NAME\_FIRST NAME\_A4E Georgia”**

After naming your application as stated above,  
Kindly submit your application to our project address:

**E-MAIL [giokika@gmail.com](mailto:giokika@gmail.com)**

Please feel free to fill in the attached application form and send it to us before the **30/09/2014**